

Corporation/Municipal Council/Town Panchayat.

APPLICATION FOR PERMIT/REGULARISATION

1. Name in capital letters
2. Address:
 - (i) Permanent
 - (ii) To which communications are to be sent
3. Nature of development/construction:
 - (i) Division of plot
 - (ii) New construction
 - (iii) Reconstruction
 - (iv) Alteration
 - (v) Addition or extension
 - (vi) Digging of well
 - (vii) Change in occupancy
 - (viii) Erection of telecommunication tower or other structure
 - (ix) Demolition
4. Details of plot
 - (i) Survey No.
 - (ii) Extent
 - (iii) Nature of ownership
 - (iv) Number and date of deed/ Document
 - (v) Registrar's Office
 - (vi) Sub Division
 - (vii) Ward No.
 - (viii) Number of the nearest building
 - (ix) Revenue village
 - (x) Taluk
 - (xi) District

5. Occupancy.
 - (i) Family residential
(State whether it is for one or two or for more family use)
 - (ii) Non-family residential building
 - (iii) Others (Specify the occupancy)
6. Whether Government or Quasi Government.
7. (i) Plinth area of the proposed building
(ii) Details

Floor	Area in Sq.metres	
	Plinth Area	Carpet area
Basement or cellar floor		
Ground floor		
First floor		
Total Area		

8. Height of building in metres:
 - (i) From ground level with and without stair room, machine room etc.
 - (ii) From street level with and without stair room, machine room, etc.
9. If the application is for regularisation:
 - (i) Whether completed or not
 - (ii) If not completed the state of Construction.
10. Details of permit/approved plan already obtained.
11. Details of fee paid:

- (i) Amount
- (ii) No. and date of receipt

12. Details of documents, plans, certificate, etc. enclosed.

13. **DECLARATION**

I,.....hereby declare that the measurements, specifications and other details and specifications mentioned above are correct, complete and true to the best of my knowledge and belief and that I shall abide by the approved plan and the provisions in the Act and Rules in undertaking the construction.

Place: Signature of the applicant with name
Date:

14. **CERTIFICATE**

Certified that the site plan is prepared after verification of ownership document and site and the measurements shown are found to be correct.

Signature:
Name:
Reg.No.:
Address:
Place: (Registered Architect, Engineer,
Date: Town Planner, Supervisor)

15. **CERTIFICATE**

Certified that the building plan is prepared in accordance with the provisions in the Kerala Municipality Building Rules, 1999, Kerala Municipality Act, 1994 and the provisions contained in sanctioned Town Planning Schemes.

Signature:
Name:
Reg.No.:
Address:
Place:
Date: (Registered Architect, Engineer,
Town Planner, Supervisor)

16. **UNDERTAKING**

I,.....hereby undertake that the building construction/ land development will be carried on/ being carried on/ was carried on as per the approved plan and permit in accordance with the rules in force.

Signature:
Name:
Reg.No.:
Address:
Place:
Date: (Registered Architect,
Engineer, Town Planner, Supervisor)