AIR INDIA AIR TRANSPORT SERVICES LIMITED

(A WHOLLY OWNED SUBSIDIARY OF AIR INDIA LTD.)

WALK-IN RECRUITMENT

Air India Air Transport Services Limited (AIATSL) wishes to engage Indian Nationals who meet with the requirements stipulated herein, for ground duties at **Kannur Airport** on **Fixed Term Contract for a period of three years** to fill-in the existing vacancies as shown below and to maintain a wait-list for vacancies arising in future.

1. The number of vacancies are indicative and reservation will be as per the Presidential Directives. The actual reservation of vacancies would depend upon the prevailing strength at the time of appointment.

Sr.No.	Name of post	No. of post	Qualifications	Salary (per month)	Age (as on 1.4.2018)
1	Jr.Executive (Pax)	7	Graduate from a recognised university under 10+2+3 pattern with M.B.A or equivalent in any discipline (2-years full time course or 3-years part time course) from a recognised university with 3 years aviation experience in any of the area or combination thereof, of fares, reservation, ticketing, computerized passenger checking/cargo handling. OR Graduate from a recognised university under 10+2+3 pattern with 6 years experience in any of the area or combination thereof, of fares, reservation, ticketing, computerized passenger checking/cargo handling.	Rs.25,300/-	Gen: 32 Years OBC: 35 Years SC/ST 37 Years
2	Jr.Executive (Technical)	7	Bachelor of Engineering in Mechanical / Automobile / Production / Electrical / Electrical and Electronics / Electronics from a recognised University. Must be in possession of LMV. Heavy Motor Vehicle Valid Driving Licence to be produced maximum within 12 months from the date of joining	Rs.25,300/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years

Sr.No.	Name of post	No. of post	Qualifications	Salary (per month)	Age (as on 1.4.2018)
3	Terminal Manager (Pax Handling)	1	Graduate from a recognised university under 10+2+3 pattern with 15 years experience in Pax and cargo handling functions with an Airline or Airport Operator or BCAS approved Ground Handler appointed by any Airport Operator at any airport or in combination thereof. Well conversant with computer operation.	Rs.55,000/-	No upper age limit
4	Terminal Manager (Ramp Handling)	1	Graduate from a recognised university under 10+2+3 pattern with 15 years experience in Ramp handling functions with an Airline or Airport Operator or BCAS approved Ground Handler appointed by any Airport Operator at any airport or in combination thereof. Well conversant with computer operation.		No upper age limit
5	Asst. Terminal Manager	1	Graduate from a recognised university under 10+2+3 pattern with 10 years experience in Pax and cargo handling / Ramp handling functions with an Airline or Airport Operator or BCAS approved Ground Handler appointed by any Airport Operator at any airport or in combination thereof. Well conversant with computer operation.	Rs.39,200/-	No upper age limit
6	Sr.Customer Agent	22	Graduate from a recognised university under 10+2+3 pattern with 4 years experience in Passenger Handling at Airports	Rs.17,890/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years Relaxation in upper age limit for experienced candidates

Sr.No.	Name of post	No. of post	Qualifications	Salary (per month)	Age (as on 1.4.2018)
7	Customer Agent		Graduate from a recognised university under 10+2+3 pattern. Well conversant with computer operation. Candidates who possess experience in aviation would be preferred.	Rs.17,790/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years
8	Jr.Customer Agent	44	HSC (XII th Std.) pass in any discipline / faculty from a recognised board university. Well conversant with computer operation. Candidate who possess experience in aviation would be preferred.	Rs.15,180/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years
9	Cabin Services Agent	3	Graduate from a recognised university under 10+2+3 pattern. Well conversant with computer operation. Candidates who possess experience in Aircraft Catering/Cabin Services would be preferred.	Rs.17,790/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years
10	Jr.Cabin Services Agent	4	HSC (XII th Std.) pass in any discipline / faculty from a recognised board university. Well conversant with computer operation. Candidate who possess experience in Aircraft catering / Cabin Services would be preferred.	Rs.15,180/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years

Sr.No.	Name of post	No. of post	Qualifications	Salary (per month)	Age (as on 1.4.2018)
11	Sr.Ramp Services Agent	21	Qualification:-Three years Diploma in Mechanical/ Electrical / Production / Electronics/ Automobile Engineering recognised by the state government or ITI with NCTVT (Total 3 years) in motor vehicle / Auto Electrical / Air Conditioning / Diesel Mechanic / Bench fitter / Welder (ITI with NCTVT - certificate issued from directorate of Vocational education and training of any state government with one year experience in case of welder) after passing SSC / Equivalent examination with Hindi / English / local language, as one of the subject. Preference will be given to the candidates conversant with the local language. candidate must posses valid Heavy Motor Vehicle driving licence at the time of appearing for Personal Interview (Learning License / payment receipt of the license and also receipt of Confiscating of license by Police) will not be considered. Experience:- Four years experience in Maintenance and Operation of Ramp Equipment and Ramp Handling procedures at the airport OR Maintenance and Operation of Automobile / Hydraulic Equipment from Automobile / Hydraulic Equipment from Automobile / Hydraulic Equipment Manufacturer or their Authorised Service Centre. (in case of Welder the Four years experience should be over and above the minimum qualification experience i.e total 5 years experience)	Rs.17,890/-	Gen: 30 Years OBC: 33 Years SC/ST: 35 Years

Sr.No.	Name of post	No. of post	Qualifications	Salary (per month)	Age (as on 1.4.2018)
12	Ramp Services Agent		Three years Diploma in Mechanical/ Electrical / Production / Electronics/ Automobile Engineering recognised by the state government or ITI with NCTVT (Total 3 years) in motor vehicle / Auto Electrical / Air Conditioning / Diesel Mechanic / Bench fitter / Welder (ITI with NCTVT - certificate issued from directorate of Vocational education and training of any state government with one year experience in case of welder) after passing SSC / Equivalent examination with Hindi / English / local language , as one of the subject. Preference will be given to the candidates conversant with the local language. Candidate must posses valid Heavy Motor Vehicle driving licence at the time of appearing for Trade Test. Preference will be given to experience candidates.		Gen: 28 Years OBC: 31 Years SC/ST 33 Years
13	Utility Agent- cum-Ramp Driver	21	Minimum SSC (10th Std Pass) Must possess valid HMV Driving License	Rs.15,180/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years
14	Handyman / Handywomen	310	SSC / 10 th standard pass Must be able to read and understand English Language. Knowledge of Local and Hindi languages i.e ability to understand and speak is desirable.	Rs.13,440/-	Gen: 28 Years OBC: 31 Years SC/ST 33 Years

^{*(}Relaxation in age for Ex-servicemen : As per Government guidelines)

2. Applicants meeting with the eligibility criteria mentioned in this advertisement, as on 01sT April 2018 are required to WALK-IN in person, to the venue on the date and time as specified BELOW:

Category	Walk-in Date & time	Selection Procedure	Venue
Sr.Customer Agent Customer Agent Jr.Customer Agent Cabin Services Agent Jr.Cabin Services Agent	04.05.2018 0900 to 1300 hrs	 Screening Written Test. Group Discussion Pre-employment medical examination 	
Sr.Ramp Services Agent Ramp Services Agent Utility Agent-cum-Ramp Driver	05.05.2018 0900 to 1300 hrs	1. Screening. 2. Trade Test (comprise of Trade knowledge and Driving test) 3. Pre-employment medical examination	Hotel Blue Nile S N Park Road Kannur Kerala – 670001
Handyman / Handywomen	06.05.2018 0900 to 1300 hrs	1. Screening. 2. Literacy Test 3. Physical Endurance Test 4.Pre-employment medical examination.	
Terminal Manager (Pax Handling) Terminal Manager (Ramp Handling)	07.05.2018 0900 to 1300 hrs	1.Group Discussion 2.Personal Interview 3.Pre-employment Medical Examination	
Asst. Terminal Manager (Pax Handling) Jr.Executive (Pax) Jr.Executive (Technical)			

Note: The selection procedure will be on the same day as for the walk- in date or on the subsequent day(s). The outstation candidates are advised to make their own arrangement of lodging and boarding at their own cost, if required.

3. HOW TO APPLY:

Applicants meeting with the eligibility criteria mentioned in this advertisement, as on 1st April 2018, are required to WALK-IN in **person**, to the venue, on the date and time as specified above along with Application Form dulv filled-in & copies of testimonials/certificates (as per attached application format with this advertisement) and non-refundable **Application Fee of `500/-** (Rupees Five Hundred Only) by means of a Demand Draft in favour of "AIR INDIA AIR TRANSPORT SERVICES LTD.", payable at Mumbai. No fees is to be paid by Ex-servicemen / candidates belonging to SC/ST communities. Please write your Full Name, & Mobile.No. at the reverse side of the Demand Draft.

- (i) A recent (not more than 3 months old) coloured passport size photograph of the full face (front view) should be pasted neatly in the space provided in the application form.
- (ii) Self-attested copies of the supporting documents in respect of Item Nos. 3, 4, 8, 11, 12, 13, 14, 15, 16, & 18, of the Application Form must be submitted along with the application. Original Certificates should not be submitted along with the application but should be brought for verification. The Company is not responsible for returning any original copies of Certificates /Testimonials submitted with the application.
- (iii) Candidates belonging to OBC category must submit a duly attested photocopy of the Caste Certificate in the format as prescribed by Government of India, issued by the Competent Authority. The certificate, inter-alia, must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservation for OBC in civil posts and services under the Government of India. The Certificate should also contain the "Creamy Layer' Exclusion clause. The OBC Certificate produced by the candidates should be as per the Central List of OBCs published by the Govt. of India and not by the State Government.
- (iv) Applicants working in Government / Semi-Government / Public Sector Undertakings or autonomous bodies, must walk-in with the completed Application Form routed <u>through proper channel</u> or along with "No Objection Certificate" from their current employer.

4. GENERAL CONDITIONS:

- (i) The short listed candidates will be offered Job on **Fixed Term Contract for a period of three years.** Placement of the selected candidates will be as per the operational requirement and at the sole discretion of the Management.
- (ii) This Contract could also be terminated earlier at the discretion of the Management during the tenure of contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India.
- (iii) Consideration of SC/ST/OBC/Ex-Servicemen candidates will be as per the Government Directives on reservation of posts.
- (iv) SC/ST candidates walked-in on the specified dates and are eligible for the post, residing beyond 80 kms. from the venue, and not employed in any Government / Semi-Government / Public Sector Undertaking or Autonomous Bodies, will be re-imbursed second class to & fro rail / bus fare by the shortest route as per rules, subject to submission of a request in the prescribed format and on production of evidence to that effect.
- (v) Applications which are unsigned / incomplete / mutilated / received by post / courier services, will not be considered.
- (vi) The applicants must ensure that they fulfill all the eligibility criteria, as on <u>O1st</u> **April 2018** and that the particulars furnished by them in the application are correct in all respects. At any stage of the Selection Process, if the particulars provided by the applicants in the application or testimonials attached/provided are found incorrect / false or not meeting with the eligibility criteria prescribed for the post, the candidature is liable to be rejected and, if appointed, services will be terminated, without giving any notice or reasons therefor.
- (vii) Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as **DISQUALIFICATION**.

(viii)	Prescribed	format	of Appli	ication	is	given	below:
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AIR INDIA AIR TRANSPORT SERVICES LIMITED

(A WHOLLY OWNED SUBSIDIARY OF AIR INDIA LTD)

ADVT: April 2018

For Office Use Only

Advertisement	Employment Exchange	SC/ST/ OBC/GEN / Ex-SM	Token No.	Eligible/ Not-Eligible (E/NE)	Remarks
Registration	p issued at the on to be attache Application		_	re of the ng Officer	

FORMAT OF APPLICATION

		FORMAT OF APPLICATION	<u></u>
1 _{st} I Nea	Floor, GSD Comp r Airport Gate No	.5.,	Paste Recent colour Photograph & sign across
	ar, Andheri (East MBAI – 400 099.		
POS	ITION APPLIED F	OR :	
Sele	ected Station	: KANNUR	
EMF	PLOYMENT REGIST	LOYMENT EXCHANGE (IF YES) : TRATION NO. TREGISTRATION CARD)	YES / NO
1.	Full Name : (In	n BLOCK letters)	
		Middle	Surname
2	Father"s Name :		
3.	Date of Birth:	(DD / MM / YYYY)	
4.	Place and State	e of Birth :	

					_ Pin (ode		
State :								
a) Telephone l			•	•				
b) Mobile No. (Mandatory)	:		c) E (Mandat	mail I	D :			
Gender :								
Marital Status : 1	Mark 'X' i	in appro	opriate bo	ox.				_
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Nationality:_				_	:			
Mother Tongue								
PAN No :			12. <i>A</i>	Aadha	r Card	No		
Height : (Bare	feet in cr	ms.)		_ 14.	Weight	:		I
σ ,		,			J			
a) Whether SC	C / ST /	OBC /	GENER.		LSO MEN	TION S	SUB-CASTE))
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16. Educational Qualifications: (Matriculation / SSC onwards)

Examination(s) Passed (Specify Degree e.g.BA/BSc/BCom, etc. / Diploma / Course)	Name of the University / Institution	Date, Month & Year of Passing	Duration	Percentage of marks (Class / Division)
10th (SSC)				
12th (HSC or Pre- Degree)				
Degree(Graduation) 1st Year				
2nd Year				
3rd Year				
Any other (specify)				

17. Fluency in languages: Mark 'X' in appropriate column.

Languages	Read	Speak	Write	Remarks*
a) English				
b) Hindi				
c) Local (Specify)				
d) Others (Specify)				

^{*} Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate.)

18. Work Experience:

Name of the	Doot Hold	Period of	f Service	Notes a C I ala	
Organisation	Post Held	From To		Nature of Job	

19. Particulars of Demand Draft issued - (in favour of **Air India Air Transport Services Ltd.** payable at **MUMBAI**)

Name & Address of the	Date of	Demand	Amount
Issuing Bank & Branch	Issue	Draft No.	
			`500/-

20.	Relatives	working i	n Air	India	Ltd.	or its	subsidiary	companies.
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Name	Designation	Company	Relationship	

21. <u>Declaration</u>: I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefor.

Place :	
· · · · · · · · · · · · · · · · · · ·	(Signature of applicant)
Date :	

Enclosures: As per the list of documents attached

<u>List of Documents (copies) to be attached with the Application</u>: (Please also bring all ORIGINAL DOCUMENTS/CERTIFICATES for verification)

i)	Application Fee, wherever applicable	
ii)	School Leaving Certificate	
iii)	10th Std / Matriculation Mark-sheet & Passing Certificate	
iv)	12th Std / Pre-Degree Mark-sheet and Passing Certificate	
v)	1st Year Graduation Mark-sheet	
vi)	2nd Year Graduation Mark-sheet	
vii)	3rd Year Graduation Mark-sheet	
viii)	Degree Certificate or Provisional Degree Certificate	
ix)	Doctors' Certificate (in original) for Height & Weight	
x)	Caste Certificate in case of SC / ST /OBC candidates	
xi)	Discharge Certificate in case of Ex-Servicemen	
xii)	Experience Certificate	
xiii)	Nationality / Domicile Certificate	
xiv)	PAN Card Copy	
xv)	Aadhar Card Copy	

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This	is	to	certify	that	Shri/Smt./Kum.						Son/Daug	ghter	of Shri/Sn	nt.
						of	Villa	ge/Tov	vn _				istrict/Division	n
					in the				State belo	ongs to t	he			
Com	nuni	ty wl	nich is re	ecogniz	ed as a backward	class	under:							
			No. 1201 13/09/93		3-BCC(C) dated	10/09/	93 publisł	ned in t	he Gazette	e of Indi	a Extraord	linary !	Part I Section	ı I
	esolı	ıtion	No. 120		4-BCC dated 19/1	0/94 p	oublished i	n the C	Gazette of	India Ex	traordinar	y Part	I Section I N	lо.
(iii) I	Reso	ution		011/7/9	95-BCC dated 24/9	05/95	published	in the	Gazette of	f India E	xtraordina	ıry Par	t I Section I	
(iv) F	tesol	ution	No. 120	011/96/	94-BCC dated 9/0)3/96.								
(v) R 210 d				11/44/9	96-BCC dated 6/1	2/96 p	oublished i	n the C	Gazette of l	India Ex	traordinar	y Part	I Section I N	lo.
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(vii)	Reso	lutio	n No. 12	011/99	/94-BCC dated 11	1/12/9	7.							
					3/98-BCC dated 2									
(ix) I 270 d	Resol lated	utior 06/1	n No. 120 2/99.	011/88	/98-BCC dated 6/	12/99	published	in the	Gazette of	f India E	Extraordina	ıry Par	rt I Section I	No.
(x) R	esolı	ıtion	No. 120	11/36/9	99-BCC dated 04/	04/20	00 publish	ed in tl	he Gazette	of India	a Extraord	inary I	Part I Section	ı I
			4/04/200											
(xi) F	tesol	ution	No. 120)11/44/	99-BCC dated 21	/09/20	000 publisl	ned in t	the Gazette	e of Indi	ia Extraoro	linary	Part I Section	n I
			21/09/20											
(xii)	Reso	lutio	n No. 12	015/9/2	2000-BCC dated (06/09/	2001.							
(xiii)	Resc	lutio	n No. 12	2011/1/	2001-BCC dated	19/06	/2003.							
(xiv)	Resc	lutio	on No. 12	2011/4/	2002-BCC dated	13/01	/2004.							
(xv)	Resc	lutio	n No. 12	2011/9/	2004-BCC dated	16/01/	/2006 publ	ished i	n the Gaze	ette of I	ndia Extra	ordina	ry Part I	
Section	on I	No. 2	10 dated	16/01	/2006.									
Shri/S	Smt./	Kum	n		District/Divisi	— on of	and/or	his	family	ordin Sta	-	eside(s	s) in to to certify t	the
Gove	rnme	ent o	f India, I	Departi	he persons/sectionent of Personnel/3/2004 Estt.(Res.	ns (C & Tr	Creamy La raining O.1	yer) n M. No.	nentioned	in Colu	umn 3 of	the S	Schedule to	the
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Dated Seal	1:										r and		,	
NOT Peop				Ordinar	rily' used here wil	l have	the same	meanir	ng as in Se	ection 20	of the Re	presen	ntation of the	
(b) T	he ar	ithori	ities com	netent	to issue Caste Cer	tifica	tes are ind	icated 1	helow:					
(i) Di Depu	stric ty C	t Ma ollec	gistrate / ctor / Is	Addit t Class	ional Magistrate / S Stipendiary Ma ommissioner (not	Colle gistra	ector / Depte / Sub-l	outy Co Divisio	ommission nal magis	strate /	Taluka M	lagistra		

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(iii) Revenue Officer not below the rank of Tehsildar and

Government

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Smt/Kumari	Son/Daug	hter of
Village/Town	/District/Division*	of
the		
, , , , , , , , , , , , , , , , , , , ,	*/Tribe which is recognised as a S	Scheduled Caste/Tribe under:
*The Constitution Scheduled Castes Order, 1950.		
*The Constitution Scheduled Tribes Order, 1950.		
*The Constitution (Scheduled Castes) (Union Territorie		
*The Constitution (Scheduled Tribes) (Union Territories		
[As amended by the Scheduled Castes and Scheduled Tr		
Reorganisation Act, 1960, the Punjab Reorganisation Act		
Eastern Areas (Reorganisation) Act,1971 and the Scheduled C		Amendment) Act, 19/6.]
The Constitution (Jammu and Kashmir) Scheduled Ca		1. 11 11 12.1.1.1
The Constitution (Andaman and Nicobar Islands) Sch		ended by the Scheduled
Castes and Scheduled Tribes Orders (Amendment) Act, *The Constitution (Dadra and Nagar Haveli)* Scheduled		
The Constitution (Dadra and Nagar Haveli) Schedule		
*The Constitution (Pondicherry) Scheduled Castes Order		
*The Constitution (Uttar Pradesh) Scheduled Tribes Ord		
*The Constitution (Goa, Daman and Diu) Scheduled Ca		
*The Constitution (Goa, Daman and Diu) Scheduled Tri		
*The Constitution (Nagaland) Scheduled Tribes Order,	,	
*The Constitution (Sikkim) Scheduled Castes Order, 19		
*The Constitution (Sikkim) Scheduled Tribes Order, 19		
*The Constitution (Jammu & Kashmir) Scheduled Tribes		
*The Constitution (SC) Orders (Amendment) Act, 1990		
*The Constitution (ST) Orders (Amendment) Ordinance		
*The Constitution (ST) Orders (Amendment) Ordinance		
*The Constitution (Scheduled Castes) Orders (Amendm		
*The Constitution (Scheduled Castes) Orders (Second A		
*The Scheduled Castes and Scheduled Tribes Orders (A		
2. Applicable in the case of Scheduled Castes/Scheduled	d Tribes persons who have migrate	ed from
one State/Union Territory Administration.	-	
This certificate is issued on the basis of the Scheduled C		
father/mother*		
	ct/Division*	
Territory* who belongs	to the	Caste*/Tribe which is
recognised as a Scheduled Caste/Scheduled T	ribe in the Station/Union	Territory* issued by the
dated	<u>-</u> :	
3. Shri/Shrimati/Kumari* and /or*his/her* family ordin	• • • •	
District/Division* of the State/Union Territory * of		
PlaceSignature		1 (0000)
Place Signature Date Designation State/Union Territory	(with so	eal of Office)
* Diagram delete the ground and include the ground and		
* Please delete the words, which are not applicable.		
@ Please quote specific Presidential Order		
% Delete the Paragraph, which is not applicable	harra tha anns manning an in Cast	ion 20 of the Donnes outstion
Note: (a) The term 'ordinarily reside'(s) used here will	nave the same meaning as in Sect	ion 20 of the Representation
of the People Act, 1950. The following Officers are authorised to issue caste cert	ificatos:	
1.District Magistrate / AdditionalDistrictMagistrate / Co		Additional Donuty
Commissioner/Deputy Collector / 1st Class Stipendary	mector / DeputyCommissioner / A	RuditionarDeputy
Magistrate/Sub Divisional Magistrate/Taluka Magistrate	e/Evecutive Magistrate/Evtra Assi	stant Commissioner
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Additional Chief Presidence P		
3. Revenue Officer not below the rank of Tehsildar.	mey wingistine, i residency wingis	nuc.
4. Sub-Divisional Officer of the area where the candidat	e and/or his family normally resid	les
5. Certificates issued by Gazetted Officers of the Centra		
Magistrate concerned. 6. Administrator/Secretary to Administrator		