

HOW TO APPLY FOR ENCUMBRANCE CERTIFICATE

Find the Encumbrance Application (EC) Form from the menu, Applications (EC, CC) -> Encumbrance Certificate -> Submit Application for EC

The screenshot displays the official website of the Registration Department, Government of Kerala. The header features the department's name and logo, along with the 'PEARL NET v.1.0' logo. The main navigation bar includes links for Home, Queries, Doc. Registration, Special Marriage, Applications(EC,CC), and Help. The 'Applications(EC,CC)' menu is expanded, showing options for Encumbrance Certificate, Certified Copy, and Submit Application for EC (highlighted with a red circle). The 'Help' menu is also expanded, showing options for Encumbrance Certificate, Certified Copy, and Print Acknowledgement. The page content includes a date (Thursday, Feb 07, 2013), a home button, and a message about the availability of Certified Copy and Marriage Registration. A red banner advises users to use Mozilla Firefox v.3.0 or Internet Explorer 8.0 or higher for the best view. The main content area provides information about the Registration Department's history and objectives. The footer contains links for Home, Help, Terms & Conditions, Copyright Policy, Privacy Policy, Disclaimer, and Sitemap.

REGISTRATION DEPARTMENT
GOVERNMENT OF KERALA

PEARL NET v.1.0

Home | Queries | Doc. Registration | Special Marriage | Applications(EC,CC) | Help

Encumbrance Certificate | Certified Copy | Submit Application for EC | Print Acknowledgement

Thursday, Feb 07, 2013

Home > Home

ified Copy and Marriage Registration is currently available only for Pattom,Sasthamangalam,Attin

Use Mozilla Firefox v.3.0 / Internet Explorer 8.0 or higher for the Best View.

Registration Department is one of the oldest department in the state and it touches citizens at all levels at some time or other.

The main objective of law of registration is to provide a conclusive proof of genuineness of document, afford publicity to transaction, prevent fraud, afford facility for ascertaining whether a property has already been transacted and afford security of title deeds and facility of providing titles in case the original deeds are lost or destroyed. Registration department at present is the third largest source of revenue to the state exchequer, the first two being sales tax and excise. Registration law governs documents rather than transactions.

The Registration Department in Kerala started functioning from 1st Dhanu 1043ME, in the Travancore area, from 1st Edavam 1050ME in the Cochin area and from 1st January 1865 AD in the Malabar area. Three units have been integrated to form the present Registration Department from 1st November 1956 and the Registration Act, 1908 is in force throughout the State.

Home | Help | Terms & Conditions | Copyright Policy | Privacy Policy | Disclaimer | Sitemap

‘Application for Encumbrance Certificate’ window opens

Home > Applications(EC,CC) > Encumbrance Certificate > Submit Application for EC

Application For Encumbrance Certificate			
<i>* Mandatory fields</i>			
* No	<input type="text" value="2012"/>	* Date	<input type="text" value="07/02/2013"/>
* District	--select--	*Sub-Registrar Office	--select--
Applicant Details			
*Name	<input type="text"/>	*House No/Name	<input type="text"/>
*City/District,Post Office	<input type="text"/>	Pincode	<input type="text"/>
Email ID	<input type="text"/>	Phone No	<input type="text"/>
Mobile No	<input type="text"/>	*Collect the EC (BY)	Hand
Previous Document Details (Specify if Any)			
Doc No	<input type="text"/>	Year	<input type="text"/>
Book No	<input type="text"/>		
			<input type="button" value="Save/Update"/>
Property Details			
*Taluk	--select--	Resurvey Subdiv No	<input type="text"/>
*Village	--select--	Old Survey No	<input type="text"/>
Desam	--select--	Old Survey Subdiv No	<input type="text"/>
Resurvey Block No	<input type="text"/>	*Unit	M
Resurvey No	<input type="text"/>	*Hectare/ Are/Square Meter	<input type="text"/>
Boundary of the Property			
*East	<input type="text"/>	*West	<input type="text"/>
*North	<input type="text"/>	*South	<input type="text"/>
Remark	<input type="text"/>		<input type="button" value="Save/Update"/>
Search Period			
*From	<input type="text"/>	*To	<input type="text"/>
*Number of Owners	<input type="text" value="1"/>	*Number of Villages	<input type="text"/>
*Type of EC	--select--	*Mode of Payment	Direct to SRO
*Wish to get Priority?	--select--		<input type="button" value="Calculate Fee"/>
Fee Details			
<i>(This fees is for only one owner. If additional ownership is found on search additional fee has to be paid.)</i>			
Application Fee	<input type="text"/>	Search Fee	<input type="text"/>
Priority Fee	<input type="text"/>	Total Fee	<input type="text"/>
Declaration			
I agree that the above information is correct and complete to the best of my knowledge and belief. I will pay the required fee directly in the office or through money order along with postal charges, if the certificate is required by post. (Application Fee Rs.1/-, Search for first year Rs.10/- and search for subsequent years Rs.5/- per year).Separate fee has to be remitted for each owner			
*To the best of my knowledge, the above said property is a single property and it belongs to :			
<input type="text"/>			
<i>(Specify if the property is in Joint Ownership)</i>			
<input type="checkbox"/> I agree			
*Enter the characters as shown	<input type="text" value="k f 8 j p w"/>	<input type="text"/>	<i>(Space or Upper Case Letters Not Allowed)</i>
<input type="button" value="SubmitApplication"/>		<input type="button" value="Reset"/>	

Enter all the mandatory fields up to 'Previous Document Details' and click Save/Update button

Home > Applications(EC,CC,LC) > Encumbrance Certificate >
Submit Application for EC

Application For Encumbrance Certificate			
<i>* Mandatory fields</i>			
* No	71	* Date	07/02/2013
* District	Trivandrum	* Sub-Registrar Office	Pattom
Applicant Details			
* Name	Febin Joy	* House No/Name	Emily Villa
* City/District, Post Office	Kaimanam	Pincode	
Email ID		Phone No	
Mobile No		* Collect the EC (BY)	Hand
Previous Document Details (Specify if Any)			
Doc No	7689	Year	2001
Book No	1		
<input type="button" value="Save/Update"/>			

This "Save/Update" button will save the **Previous Document Details** only.

Now window changed and you can see the saved details

Home > Applications(EC,CC,LC) > Encumbrance Certificate >
Submit Application for EC

Application For Encumbrance Certificate			
<i>* Mandatory fields</i>			
* No	71	* Date	07/02/2013
* District	Trivandrum	* Sub-Registrar Office	Pattom
Applicant Details			
* Name	Febin Joy	* House No/Name	Emily Villa
* City/District, Post Office	Kaimanam	Pincode	
Email ID		Phone No	
Mobile No		* Collect the EC (BY)	Hand
Previous Document Details (Specify if Any)			
Doc No		Year	
Book No			
<input type="button" value="Save/Update"/>			

S/no	Year	Book No	Doc No	Edit	Delete
1	2001	1	7689		

Enter the Property Details and Boundary of the property and click Save/Update button

Property Details			
*Taluk	Trivandrum	Resurvey Subdiv No	1
*Village	Pattom	Old Survey No	10
Desam	--select--	Old Survey Subdiv No	4
Block	021	*Unit	M
Resurvey No	6	*Hectare/ Are/Square Meter	1 21
Boundary of the Property			
*East	Property of Soman	*West	Property of Rajan
*North	Road	*South	River
Remark	<input type="button" value="Save/Update"/>		

This "Save/Update" button affects the "Property Details" and "Boundary of the Property" only.

Now window changed and you can see the saved details

Property Details			
*Taluk	Trivandrum	Resurvey Subdiv No	
*Village	--select--	Old Survey No	
Desam	--select--	Old Survey Subdiv No	
Block		*Unit	M
Resurvey No		*Hectare/ Are/Square Meter	
Boundary of the Property			
*East	Property of Soman	*West	Property of Rajan
*North	Road	*South	River
Remark	<input type="button" value="Save/Update"/>		

Sno	VillageName	Surno	Sbdno	Rsurno	RSbdno	Unit	Hr/Acre	Ar/Cent	SqM	Edit	Delete
1	Pattom	10		6	1	M	0	1	21.00		

The saved Property Details and Boundary Details will appear here.

Now window changed and you can see the saved details up to Property Details

Home ► Applications(EC,CC,LC) ► Encumbrance Certificate ►
Submit Application for EC

Application For Encumbrance Certificate											
											<i>* Mandatory fields</i>
* No	71			* Date	07/02/2013						
* District	Trivandrum			* Sub-Registrar Office	Pattom						
Applicant Details											
* Name	Febin Joy			* House No/Name	Emily Villa						
* City/District, Post Office	Kaimanam			Pincode							
Email ID				Phone No							
Mobile No				* Collect the EC (BY)	Hand						
Previous Document Details (Specify if Any)											
Doc No				Year							
Book No											
										Save/Update	
Sno	Year	Book No	Doc No	Edit	Delete						
1	2001	1	7689								
Property Details											
* Taluk	Trivandrum			Resurvey Subdiv No							
* Village	Pattom			Old Survey No							
Desam	--select--			Old Survey Subdiv No							
Block				* Unit	M						
Resurvey No				* Hectare/ Are/Square Meter							
Boundary of the Property											
* East	Property of Soman			* West	Property of Rajan						
* North	Road			* South	River						
Remark											
										Save/Update	
Sno	VillageName	Surno	Sbdno	Rurno	RSbdno	Unit	Hr/Acre	Ar/Cent	SqM	Edit	Delete
1	Pattom	10		6	1	M	0	1	21.00		

Enter the search period and click Calculate Fee button

Search Period			
*From	01/01/1995	*To	20/04/2004
*Number of Owners	1	*Number of Villages	1
*Type of EC	Encumbrance Certificate	*Mode of Payment	Direct to SRO
*Wish to get Priority?	No	Calculate Fee	

Fee for the search period shows

Search Period			
*From	31/01/1989	*To	25/10/2012
*Number of Owners	1	*Number of Villages	1
*Type of EC	Encumbrance Certificate	*Mode of Payment	Direct to SRO
*Wish to get Priority?	No	Calculate Fee	

Fee Details			
<i>(This fees is for only one owner. If additional ownership is found on search additional fee has to be paid.)</i>			
Application Fee	1	Search Fee	125
Priority Fee	0	Total Fee	126

Here the search fee will display after click the button "Calculate Fee".


Enter all the mandatory fields, select/click the "I agree" check box and click Submit Application

Name of owner of the property	Declaration
	I agree that the above information is correct and complete to the best of my knowledge and belief. I will pay the required fee directly in the office or through money order along with postal charges, if the certificate is required by post. (Application Fee Rs.1/-, Search for first year Rs.10/- and search for subsequent years Rs.5/- per year). Separate fee has to be remitted for each owner
	*To the best of my knowledge, the above said property is a single property and it belongs to : Rajan <i>(Specify if the property is in Joint Ownership)</i>
	<input checked="" type="checkbox"/> I agree
	*Enter the characters as shown: j f j f f 4 jffj4
	Submit Application Reset

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Best Viewed in Mozilla Firefox v.3.0 or higher

Window of Acknowledgement opens and click 'View Acknowledgement'



REGISTRATION DEPARTMENT

GOVERNMENT OF KERALA



[Home](#)

[Queries](#)




[Doc. Registration](#)

[Special Marriage](#)

[Applications\(EC,CC,LC\)](#)

[Help](#)

Thursday, Feb 07, 2013



English Version

[Home](#) > [Applications\(EC,CC,LC\)](#) > [Encumbrance Certificate](#) > [Submit Application for EC](#)

How to Apply for

- > [Encumbrance Certificate](#)
- > [Certified Copy](#)
- > [List Certificate](#)
- > [Marriage Registration](#)
- > [Chitty Registration](#)

Help

- > [Registration Act](#)
- > [Special Marriage Act](#)
- > [Installing Malayalam Tool](#)

Other Links

- > [Firme & Society Regne](#)

Acknowledgement

Application Submitted Successfully

Your Transaction ID : P 0000253

Note: Save Your Transaction ID For Future Reference

[View Acknowledgement](#)

[Home](#) | [Help](#) | [Terms & Conditions](#) | [Copyright Policy](#) | [Privacy Policy](#) | [Disclaimer](#) | [Sitemap](#)

Your application has been submitted successfully. Take a print of the acknowledgement

The screenshot displays the official website of the Registration Department, Government of Kerala. The header features the department's name and logo, along with a navigation menu. The main content area shows a confirmation message for a submitted application, including the user's name, address, fee, and the transaction ID (P 0000253). A red box highlights the transaction ID, with an arrow pointing to it and the text "Your Transaction ID for future Reference". Below the receipt details, there are "Print" and "Close" buttons. The "Print" button is circled in red. The footer contains links for Home, Help, Terms & Conditions, Copyright Policy, Privacy Policy, Disclaimer, and Sitemap.

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Thursday, Feb 07, 2013

Home ► Applications(EC,CC,LC) ► Encumbrance Certificate ► Submit Application for EC

Department of Registration - Kerala
Your Transaction ID : P 0000253
Your Transaction ID for future Reference

Name : Febin Joy
Address : Emily Villa
: Kaimanam
:
Fee to be remitted : Rs.126.00
(Separate fee has to be remitted for each owner)
Your Application will be considered only after remitting the fee.Fee can be remitted on or before 15 days from the date of application (including holidays)
Certificate Issuing Date: **Next Day after 3:30 pm**
Encumbrance certificate for which the data is available in computer (from 1989 onwards) will be issued on the next day of application from 3:30 PM onwards. In other cases certificate will be issued after 14 days. (This time frame is not applicable in the case of computer/power failure). Fee can also be remitted in the form of money order. Registered postal expense should also be included along with the fee to receive the cetificate by post.

Sub Registrar
Pattom

Print Close

Home | Help | Terms & Conditions | Copyright Policy | Privacy Policy | Disclaimer | Sitemap

User can take printout of the Acknowledgement Receipt for future use, using “Print “button