

COCHIN PORT TRUST
W/ISLAND, COCHIN –682009, KERALA STATE, INDIA,

Ph: 0484-2582113

Website: www.cochinport.gov.in

**RECRUITMENT TO THE POSTS OF SENIOR DEPUTY CHIEF ACCOUNTS
OFFICER AND SENIOR ACCOUNTS OFFICER ON REGULAR BASIS**

Applications are invited from qualified candidates for appointment to the posts of Senior Deputy Chief Accounts Officer (Scale of Pay – Rs. 32900-58000) and Senior Accounts Officer (Scale of Pay – Rs. 20600-46500) on Regular Basis.

Sl. No.	Name of post	Essential Qualification & Experience
1.	Senior Deputy Chief Accounts Officer (Class-I) Department - Finance Dept. No. of vacancies - 1(One) (UR) Scale of pay - Rs. 32900-58000 Upper Age Limit - 42 years	(i) Member of Institute of Chartered Accountants of India or Institute of Cost and Works Accountants of India. (ii) Twelve years experience in Executive Cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.
2.	Senior Accounts Officer (Class-I) Department - Finance Dept. No. of vacancies - 1(One) (UR) Scale of pay - 20600-46500 Upper Age Limit - 35 years	(i) Member of Institute of Chartered Accountants of India or Institute of Cost and Works Accountants of India. (ii) Five years' experience in Executive Cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking

Age relaxation will be applicable as per rules. Applications should be submitted as per the proforma given below along with attested copies of the documents to prove date of birth, caste, qualification, experience etc. Those who are presently employed should apply through proper channel. The candidates should submit separate applications for each post.

Employees already in service in any Major Port Trust may also apply, provided they possess the prescribed qualifications and experience. Age limit in such cases will not exceed 55 years.

Candidates will be considered for written test and/or interview subject to fulfillment of Recruitment Rules. The Port Trust reserves the right to shortlist the applicants based on merit for interview.

The Cochin Port Trust Employees'(Recruitment, Seniority & Promotion) Regulations which contain detailed Recruitment Rules and other details is hosted in the website of Cochin Port.

The applications should reach THE SECRETARY, COCHIN PORT TRUST, COCHIN – 682 009, on or before 26.04.2018, which shall be the crucial date for determining the qualification, experience and age.

Date :26.02.2018

Sd/-

SECRETARY

**APPLICATION FOR THE POST OF SENIOR DEPUTY CHIEF ACCOUNTS OFFICER
IN COCHIN PORT TRUST**

Affix passport size Photograph

1. Name in full (Block letters) :
2. Father's Name :
3. Age & Date of birth :
4. Gender :
5. Marital Status :
6. Religion & Caste :
7. Whether belongs to SC/ST/OBC/PH/
Ex-servicemen :
8. Address & Phone No./e-mail id :
9. Educational Qualification :

Sl. No.	Educational Qualification	University/Institution	Year & Month of Passing	Percentage of Marks/Grade	Remarks

* Attested copies of Mark list and Certificate to be attached.

10. Details of Experience in Executive Cadre/Officer Cadre:

Sl. No.	Designation & Nature of Work	Name of Organization	Whether Industrial/ Commercial/Govt. Undertaking	Period of service

* Certificates of executive experience from the organizations where the candidate has worked to be given in the format below.

11. Other Achievements :
- a)
- b)

I hereby declare that the information furnished above is true to the best of my knowledge and belief and that I have attached attested copies of the documents to prove date of birth, caste, qualification, experience etc.

Place:

Date : (SIGNATURE OF THE APPLICANT)

CERTIFICATE TO BE GIVEN BY THE EMPLOYER OF INDUSTRIAL
/COMMERCIAL/GOVT. UNDERTAKING

This is to certify that Shri/Smt.....
has worked as (designation) in the Executive Cadre in the field of
Finance/Accounting in this Organization.

SIGNATURE OF THE EMPLOYER
ALONGWITH OFFICE SEAL OF THE ORGANISATION

**APPLICATION FOR THE POST OF SENIOR ACCOUNTS OFFICER IN
COCHIN PORT TRUST**

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2. Father's Name :
3. Age & Date of birth :
4. Gender :
5. Marital Status :
6. Religion & Caste :
7. Whether belongs to SC/ST/OBC/PH Ex-servicemen :
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