

Extraordinary Gazette Date:-28.06.2017

Last Date: 02.08.2017

Category No: 225/2017

Part 1 (General Category)

Applications are invited online only by '**One Time Registration**' from qualified candidates for appointment to the under mentioned post in the Apex Societies of Co-operative sector in Kerala. Candidates who have already registered can apply through their profile. The photo uploaded through One Time Registration should be the one taken after 31.12.2010 and also bear the name of candidate and the date of photo taken in the bottom of the photograph. The uploaded photo will be having a validity of ten years from the date of photograph taken.

- 1 Name of concern : Apex Societies of Co-operative sector in Kerala
- 2 Name of post : Lower Division Clerk
- 3 Scale of Pay : ₹ 3050-5230/- (PR)
- 4 Number of Vacancies : 7 (Seven)

Note:

(i) The above 7 (seven) vacancies now in existence are reported for General Category from the Kerala State Handloom Weaver's Co-operative Society Limited (HANTEK). Vacancies if any, further reported will be filled by apportioning the same in the ratio of 1:1 between General Category (Part I) and Society Category (Part II) and candidates will be advised accordingly. Separate notification will be issued under Part II for filling up the vacancies earmarked for Society Category. The rules of reservation as laid down in General Rules 14-17 of KS & SSR 1958 will be followed for appointment from both the lists.

(ii) The ranked list prepared and published by the Commission for the post shall remain in force for a minimum period of one year and a maximum period of three years provided that the said list will not continue to be in force if a new list is published after the expiry of the minimum period of one year. Candidates will be advised for appointment against the aforesaid vacancies earmarked for the General Category during the period of currency of the list.

(iii) The selection in pursuance of this notification will be made on a statewide basis.

(iv) As per Rule 184 of KCS every person appointed to this post shall from the date on which he/she joins duty be on probation for a period of two years on duty within a continuous period of three years.

5. Method of appointment: Direct Recruitment

6. Age : 18-40, Only candidates born between 02.01.1977 and 01.01.1999 (Both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST Candidates are eligible for usual age relaxation.

(For conditions regarding the age relaxation Please see part 2 of the General Conditions)

Note:-

For concession allowed in upper age limit subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under part II of this Notification. Relaxation of age will be allowed to all provisional employees of the twenty nine Co-operative institutions mentioned in G. O. (P) No. 41/98 dated 09.03.1998 (whether they continue in service or relieved from service) who have been appointed through the Employment Exchange to the extent of their provisional service provided they possess a minimum service of one year in the provisional appointment. The maximum period of relaxation allowed to such persons will be five years. Once they get appointment on regular basis, the concession will not be available for further appointment to any other post. The candidates who are entitled to the above concession shall note the details there of in the respective column of the application and submit certificate (original) obtained from the Head of Office or Head of Department or Appointing Authority of the Co-operative Institutions concerned, when the Commission calls for. The certificate should contain all the relevant particulars such as the post in which the applicant has/ had provisional service, the scale of pay, name of the Co-operative Institution in which he/ she has/ had worked, the date of commencement of provisional service and

the date of termination of the provisional service. It should also be noted in the certificate that the applicant is not holding regular appointment under the Co-operative Institution. The original certificate thus produced will not be returned to the candidate.

7. Qualifications:

BA/B.Sc/B.Com Degree of a recognized University with HDC/HDC&BM or JDC.

OR

B.Com with Co-operation

OR

B.Sc (Co-operation and Banking) from Kerala Agricultural University.

Note:- 1) Rule 10 (a) (ii) of Part II KS&SSR is applicable for this selection.

2) 3% of vacancies will be reserved for persons with differently abled (Locomotor Disability/Cerebral Palsy, Hearing Impairment, Low vision) as per GO(P)1/2013/SJD dated 03.01.2013.

8. Mode of submitting the Applications:-

Candidates shall register as per 'ONE TIME REGISTRATION' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' to apply for the post. Candidates who have already registered shall apply by logging on to their profile using their User-ID and password. Candidates shall click on the 'Apply Now' button of the respective post in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile if required, by clicking the link Registration Card. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile. They shall quote the User-ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, community, age etc. have to be produced as and when called for .

- 9. Last date for receipt of application : 02-08- 2017 Wednesday up to 12 mid night.**
10. Address to which applications are to be sent: www.keralapsc.gov.in
11. Sub paras V, VIII, IX, X, XI, XII, XIII in Para 2 and Para 7 of General Conditions regarding recruitment by KPSC are not applicable to this post.
12. If a Written / OMR Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.
13. Candidates who have AADHAAR card should add AADHAAR as ID proof in their profile.

(For details including ID card please see the General Conditions given in Part II)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION